



September 9th, 2011
12:00 – 12:45

Chapter General Membership Meeting Agenda
Community Memorial Hospital ,Oconto Falls, WI

Topic	Person	Information
Call to Order	Brenda	The NEW APIC Chapter meeting was called to order at 1200.
Attendance	Miki	See attached
Approval of Chapter meeting minutes from 5-20-11 meeting	Brenda	The 5/20/2011 meeting minutes were approved.
Summary of Board of Directors meeting	Brenda	<p>Brenda shared with the group:</p> <ul style="list-style-type: none"> • An overview of the 9/8/2011 Chapter Leader call that several members of the board did participate with. APIC CEO – Katharina Crist talked about the growth & future direction of our organization. Cynthia D'amour gave a presentation on Lazy Leaders. Eastern Iowa presented their Chapter Excellence Award presentation. • The state is purchasing APIC manuals for Long term care facilities, Brenda submitted to the state for 5 manuals for our chapter. • The Board voted to leave Samantha's position vacant and fill with upcoming elections • The board voted to keep chapter dues at \$10 annually.
Bylaws Report & Legislative Update	Anna	Brenda reported on Anna's behalf. Brenda reported there is some long term care legislation pending for the state of Wisconsin. APIC has scheduled a legislation call for September 22, 2011 that Anna plans on listening to.
Treasurer's Report	Anne	<p>Anne summarized the financials. Nothing outstanding. We do have a CD that will mature September 20th. This money will be rolled over into the Chapter's savings account to cover the anticipated costs of our upcoming October 21, 2011 seminar.</p> <p>We have received our State seminar fundraising money. The total amount raised was \$3,315 and NEW chapter received \$828.75. Anne will work with Kayla to coordinate presenting this money to the Save a Smile Program.</p>
Membership & Program Report	Carol	Carol presented an updated Membership report. Today's

		<p>program will be the Conference updates from our members that need to fulfill scholarship requirements and in the afternoon we will listen to the APIC Webnar about Isolation rooms with the red tape concept.</p> <p>Next month, Gwen and Ashlie will be here for an NHSN review. Carol will ask the chapter members for specific questions for our program next month.</p>
Scholarship Committee Report	Anne	<p>Scholarship Committee approved 1 scholarship and this was approved by the board. Year to date, we have handed out roughly \$5,200 in scholarships. Anne is working reimbursements for a few outstanding scholarships with proper paperwork not turned in.</p>
Old Business		
Ambulatory Conference	Kathy Beier	<p>Kathy Beier gave an update to the Ambulatory Conference. Venue is set. Deb is working on vendor letter. The brochure was finalized and emailed out. They will be mailed out soon. We do have a change in speakers for the day, due to a family emergency; the brochures will not be reprinted. The Chapter liability form turned over to Anne to submit to APIC.</p>
Review of Chapter Goals for 2011	Brenda	<p>Goals:</p> <ol style="list-style-type: none"> 1. Provide member support and information on creating poster presentation and abstracts. At least two posters will be submitted to a state, national or chapter conference. 2. Conduct an annual needs assessment to determine member educational needs. 3. Evaluate every meeting in 2011 for effectiveness of the information provided in the chapter meeting and educational offerings. 4. Provide an educational opportunity (conference) to all Infection Prevention Enthusiasts through out the state of Wisconsin
New Business		
myAPIC community	Brenda	<p>Brenda reviewed this new enhancement to the APIC website and is encouraging all board members to log in and set up our individual accounts. The community allows us to create a NEW group where we can share minutes and program information.</p>
Nominating Committee	Kathy Beier	<p>Reviewed the open positions for this year.</p> <p>President-elect (6yrs) Board (2yrs) Board (2yrs) Nominating Committee (1yr) Nominating Committee (1yr) Secretary (1yr)</p>
Adjournment	12:45 pm	

