



**March 5, 2010**  
**09:35-10:00**

Board of Directors Meeting Minutes  
 Bellin Allouez, Green Bay, WI

Board Members: Brenda Ehlert, Carol Bess, Anna Malek, Miki Gould, Anne Reeths, Larry Westover, Kitty Flood, Karen Millett-Metzler, Samantha Westphal and Ellen Roy.

<b>Topic</b>	<b>Person</b>	<b>Information</b>
Attendance	Miki	See attached.
Call to Order	Brenda	Called to order 09:35
Approval of January 15, 2010	All	Motion to approve as is by Carol, Second by Anne.
President's Report	Brenda	Gwen Borloug asked the chapter to endorse a letter to CBIC to consider changing the recertification exam to accepting continuing education credits. The group decided that this was a good idea and recommended endorsing the letter.  The state seminar contract was signed and forwarded to the appropriate individuals.
Bylaws Report	Anna	This report was tabled due to a delay in weather.
Treasurer's Report	Anne	Anne reviewed the treasure report and motions to approve were made by Ellen and second by Kitty. Note handouts.  The scholarship form has been revised. It will be posted on the web shortly.
Membership Report	Carol	Currently we have 53 members.
<b>Old Business</b>		
The Finance and Audit Committee	Anne	A group was determined per our bylaws and consists of Kathy Beier, Anne Reeths, Carol Bess and Brenda Ehlert. The group worked on the following projects: <ol style="list-style-type: none"> <li>1. Gifts from Chapter (to members and to organizations).</li> <li>2. Dispersal and documentation of the State Fundraiser Funds.</li> </ol> This will be proposed to the group for approval.
<b>New Business</b>		
2010 Board and Educational meetings	Carol	Speakers and locations for the chapter meetings have been determined and are still waiting confirmation for some of them..
Adjournment	09:45 am	Meeting was adjourned at 09:45 with a motion from Samantha and second by Anne.

**Attendance:**

<b>Name</b>	<b>January 15</b>	<b>March 5</b>	<b>April 9</b>	<b>June 11</b>	<b>Sept 10</b>	<b>October 1</b>	<b>November 5</b>
<b>Brenda Ehlert</b>	X	X					
<b>Carol Bess</b>	X	X					
<b>Anna Malek</b>	X	E					
<b>Miki Gould</b>	X	X					
<b>Anne Reeths</b>	X	X					
<b>Karen Millett-Metzler</b>	X	E					
<b>Samantha Westphal</b>	X	X					
<b>Ellen Roy</b>	X	X					
<b>Kathy Beier</b>	X	E					
<b>Larry Westover</b>	X	E					
<b>Kitty Flood</b>	X	X					

## APIC – NEW 2010 Meeting Schedule

*The Power of Collaboration with our Healthcare Partners*

Date	Location	Topics & Responsible party
March 5, 2010	Bellin Allouez, Green Bay, WI	<ul style="list-style-type: none"> <li>• Pandemic Recap – a brief review from the different entities. Miki to send out a SWOT analysis tool to everyone prior to meeting to assist with discussion.</li> <li>• PHD Consortium – Steve Johnson – Karen to contact.</li> </ul>
April 9, 2010	Aurora Orthopedic Center Green Bay, WI	<ul style="list-style-type: none"> <li>• OSHA representative</li> <li>• Occupational Exposure</li> </ul>
April 29-30 , 2010	State Conference, Pewaukee, WI	TBA
June 11, 2010	ThedaCare Theda Clark Hospital Bariatric Conference Room	<ul style="list-style-type: none"> <li>• State conference presentations</li> <li>• Retirement Party</li> <li>• Interpretation of x-rays –.Dr. McGuire, Pulmonologist for ThedaCare</li> </ul>
September 10, 2010	St. Mary's Green Bay, WI	<ul style="list-style-type: none"> <li>• National conference presentations</li> <li>• Tour of hospital</li> <li>• Wound Care – Karen to find speaker</li> </ul>
October 1, 2010	Aurora Conference Room A Oshkosh, WI	<ul style="list-style-type: none"> <li>• Gwen Borloug's updates from the state</li> <li>• HAI presentation - Lois Sater &amp; Ashlie Dowdell</li> </ul>
November 5 <sup>th</sup> , 2010	TDI Products, Neenah, WI	<ul style="list-style-type: none"> <li>• Six Sigma/Lean Statistics</li> <li>• Project management               <ul style="list-style-type: none"> <li>○ Brandi Cavegn – SSI Six Sigma</li> </ul> </li> </ul>