



April 1, 2011

Board Meeting Record
Aurora Sheboygan Medical Center, Sheboygan, WI

TOPIC/DISCUSSION	DECISION/RESPONSIBLE PERSON/COMPLETION DATE
Attendance	Brenda Ehlert, Carol Bess, Anna Malek, Anne Reeths, Ellen Roy, Kathy Beier
Approval of Meeting Minutes March 4, 2011 Board Business Meeting Minutes	The NEW APIC Chapter Board meeting was called to order at 0900. The March 4, 2011 meeting minutes were approved as presented.
Bylaws Report & Legislation	Anna Malek reported that during the chapter leaders webinar it was mentioned that new handbooks were coming out. The next legislature webinar is April 14, 2011.
Treasurer's Report	<ul style="list-style-type: none"> • Listened to Treasurers call, most information was about tax forms. • \$38.00 interest added, no other activity • Current balance \$42,146.35
Membership & Program	<ul style="list-style-type: none"> • Still working on confirming the program and speakers.
Scholarship Committee Report	<p>2011 Chapter Scholarship requests were presented to the board members. Scholarship requests for the following were approved:</p> <ul style="list-style-type: none"> * Nancy Lorenzoni * Sherri Onesti * Ellen Roy * Carol Bess * Anna Malek * Deb Wesolowski <p>Discussion held on one request for food allowance \$25.00 - \$30.00; food allowance was not approved.</p> <p>Discussion was held on the Scholarship Committee and its function and members. Members to be the treasurer, one member at large and the two nominating committee members. Committee to be approved annually to determine if meeting the needs of the chapter. Approved for 2011.</p>
President's Report	<p>Brenda Ehlert reported:</p> <ul style="list-style-type: none"> • APIC National interviewing for CEO replacement • New Strategic Plan for 2012 to increase membership CIC Certification • Goal to increase membership and have surpassed their goal

Old Business	
Review of Chapter Goals for 2011	Goals: <ol style="list-style-type: none"> 1. Provide member support and information on creating poster presentation and abstracts. At least two posters will be submitted to a state, national or chapter conference. 2. Conduct an annual needs assessment to determine member educational needs. 3. Evaluate every meeting in 2011 for effectiveness of the information provided in the chapter meeting and educational offerings. 4. Provide an educational opportunity (conference) to all Infection Prevention Enthusiasts through out the state of Wisconsin
Ambulatory Conference	Committee is making progress. The group is meeting later today.
New Business	
Scholarship Committee annual renewal vote	Discussed during report above and Board decided to keep committee for 2011. Brenda will review committee membership and functions at Chapter meeting today.
Review suggestion for November	Discussed possible options for November topic. One option was the CIC review course online. Board decided to continue with current program and look at it again in August and September.
Adjournment	The NEW APIC Chapter Board meeting was adjourned at 0940.

Transcribed by Kathy Beier, Recorder Date: April 1, 2011

Attendance:

Name	January 21	Mar 4	April 1	May 20	Sept 9	Oct 7	Nov 4
Brenda Ehlert	X	X	X				
Carol Bess	X	X	X				
Anna Malek	X	X	X				
Miki Gould	X	X					
Anne Reeths	X	X	X				
Karen Millett-Metzler	Outgoing board member		Excused				
Samantha Westphal	X	X	X				
Sherri Onesti	X	X					
Ellen Roy	X	X	X				
Kathy Beier	X	X	X				
Julie Pinney	Excused	Excused					
Larry Westover	Outgoing member	N/A	N/A				
Kitty Flood	Outgoing member	N/A	N/A				