



NORTH CENTRAL WISCONSIN APIC CHAPTER 70

Chapter Meeting Minutes

February 5, 2009

The quarterly meeting of the North Central Wisconsin Association for Professionals in Infection Control and Epidemiology, Inc. (APIC) was held on Friday, February 5, 2009 in Marshfield at St Joseph's Hospital.

CALL TO ORDER

President Jeanine Bresnahan called the meeting to order at 10:05.

Round table introductions were made.

Sympathy card was passed around for Gwen Borlaug on the loss of her daughter—the group agreed on sending money to Gwen for memorial of her choice.

ATTENDEES

16 members and 1 presenter present per sign in roster sheet.

EDUCATIONAL PRESENTATION

Dr. Tom Novicki from St Joseph's Hospital presented on C-difficile testing- "The Changing Epidemiology of Clostridium difficile: Out of the Bedpan and into the Fire". Handout of slides was passed out to members. (Contact Karen if you would like a copy mailed to you.)

BUSINESS MEETING

Secretary's Report:

Approval of Minutes—Approved December 5, 2008 minutes as written. There will be a change in meeting location for December 2009 meeting as the usual place-Hereford and Hops has now closed. New location TBD.

Membership stands at 43 members per National APIC roster review. Membership listing was passed around for review—members are urged to go into APIC website to make any changes to their information that isn't correct.

Karen shared a **Thank You** letter from Bridge Community Dental Clinic which used to be the Rural Dental Project that we donated our State Conference raffle proceeds, and matched funds to last year amounting to \$2000. They were very thankful and were going to put funds to good use helping patients who were unable to pay their copays for dental care.

Would it be beneficial to have a **call in number** and attend quarterly meetings via conference call? Please let Karen know if you would be interested in this form of meeting availability. This could be a possibility in many of the sites we hold our meetings.

Chapter Logo: Displayed on agenda today. It looks very nice. Jeanine will sign license agreement for Chapter and we will begin using our own Chapter logo.

Treasurer's report:

Checking Account balance: \$3256.46 (includes \$2309.08 from State Conference)

Money Market Index Account balance: \$15,523.89

Total Net Worth: \$18,780.34

Bylaws: Reviewed and approved with no changes.

Budget for 2009: Discussed and reviewed line by line. Approved as revised for 2009.

President's Report:

Discussed State Conference Joint Venture Agreement:

Discussed notes from the last Wrap Up meeting for conference in 2007--There is no insurance for economic loss when conference does not make profit. Chapters must cover those losses. At that time, they proposed each Chapter set aside \$5000 in the event there was a loss. It was discussed in our group that losses should be shared the same as profits i.e. whatever your percentage of profit is, that should also be the percentage of loss you set aside. Chapters that have big profits should bear the risk of same amount of big loss. There were to be more meetings and discussions on this.

NOW--It has been proposed at Conference Leadership meetings that the average of distribution of profits to chapters for last 3 years is to be used to determine % of loss a Chapter needs to agree to cover in the event of a conference loss. In last 3 years we had varied levels of leadership participation that changed over time: 2006-25%, 2007-23% and 2008-12%. Averages to 20%.

Members approved Jeanine getting more information and specifics, approved her to sign off on a 20% loss commitment (average of last 3 years profit) or a straight % for loss of no more than 25%. She will follow up on this and bring information back to a Board Meeting sometime before next meeting in April for Board to help with this decision.

Description and discussion on **Chapter participation with State Conference**, and how participation drives the % of profit the Chapter receives. Participation in State Conference planning and committee is a commitment. Discussion on how Chair is identified, if positions are rotated among Chapters, key positions and equity between Chapters large and small, % of profit assigned to key positions, vendor reps from each Chapter and other positions that could be open to Chapter members. Many members, new and old, were not aware of how positions and jobs were identified to specific Chapters, and how our Chapter fit into that big picture. Many good questions and suggestions on how or if Chapter could participate more—dependent on the level of commitment from members, and what positions are open. Salah made a motion that the Chair be rotated across all 4 Chapters with the option to the Chapter to “pass” if they could not Chair when it was their turn.

Volunteers needed for State Conference—sign up sheet passed around.

Silent Auction at State Conference is being planned. Members are being asked if there is anyone willing to help Miki Gould with item collection for silent auction? Also, do members wish to donate anything to auction from themselves or their facilities? Norma will contact Julie Pisula to see if she is willing to make homemade purses again for the Chapter donation. A sign up sheet was passed around for anyone who wishes to contribute items for the silent auction to list the items they want to donate.

Members discussed **2009 scholarship awards**, criteria and amounts. It was felt that due to current economics and facilities that have placed holds or restrictions on travel and education, we may have greater interest in scholarships this year. Discussed increasing amount of scholarships to help those who need education funding. Members approved offering State Conference scholarships of up to \$300, with all applications to be reviewed

by the Board and the final dollar amount to be at the discretion of the Board. Board will decide the dollar amounts dependent upon the number of applications received. Karen will revise the application forms and send them out to Jeanine for review, and then out to all members via email.

Members asked about **Library** and more access to those materials at the quarterly meetings. Jeanine will talk to Chris Brost (who has the library materials) about access, updated content list, etc.

Do Chapters want to participate and financially support **WARN**? This question has been asked of the Chapters in an effort finance the efforts of WARN. Members did not believe that WARN was currently active and they did not feel this was a good time to donate to WARN.

Legislative Update:

Paul passed around information regarding Obama's Health Plan, and Food Safety.

JOINT COMMISSION

Sacred Heart- St. Mary's still waiting for final report from JC survey in November.

WEBSITE Go to www.wisconsinapic.org to see our website.

Has been totally revamped—waiting for final changes for Badger Chapter, then will be out. Ability to handle PDF documents, Memberships listed there, and 1 year's worth of minutes.

NETWORKING

- Paul asked about any study partners for SARE? Contact him if interested is recertification study/ review.
- Antiviral stockpiles—new info out on antivirals—businesses buying antivirals for employees.
- Construction—Terri described an article she read about a lawsuit regarding the death of 3 children in Florida hospital related to aspergillus and construction. She will send article out.
- JC Webinar coming up for Construction.
- Envision—has DVD on orienting construction people.

NEXT AGENDA AND MEETING

Friday, April 3rd at St Clare's Hospital in Weston.

Educational topic will be the 2009 National Patient Safety Goals for IC—Bring anything you are doing to work on these goals to share and help work on them together.

ADJOURNMENT

Meeting adjourned at 1430.

Infectiously Yours,
Karen Wiedeman, RN, CIC
Secretary APIC Chapter 70