

April 27, 2010

Hello Badger Chapter Members,

The Badger Chapter Nominating and Awards Committee are seeking nominations for the following leadership positions for the November, 2010 election. If you would like run for an office please submit your name to one of committee members. If you would like to nominate a fellow APIC member, and they agree to be nominated, please submit their name to one of the committee members. For the newer members, either one of the Board of Director positions are a great opportunity to see how the local chapter supports members as well as the national association goals.

Please consider contributing to our great organization by volunteering your time and expertise. If you are interested in serving in one of the leadership positions or have any questions as to the time requirements, please don't hesitate to contact a member of the Nominating and Awards Committee. *We will be actively seeking nominees while attending the WI State Seminar.*

President-Elect-3 year commitment 1st year as President-Elect attends board meetings and prepares to assume the office of President in 2012, serves as the chairperson of the 2011 Program Committee; leads "Parking Lot" on meeting agenda; 2nd year serves as President and member of Executive Committee-Budget and Finance, develops board and business meeting agendas, leads meetings; in 3rd year as Past-President serves on the Board of Directors and is assigned as a Board liaison to the Nominating and Awards Committee.

Board of Director-1 year term 2011- attends board meetings, member of the governing body of the Chapter and established policy for conducting the business and management functions of the Chapter

Board Director-2 year term (2011- 2012) attend board meeting, member of the governing body of the Chapter and established policy for conducting the business and management functions of the Chapter

Treasure Elect-2 year term 1st year 2011, attend board meetings and prepare to assume the office of Treasurer in 2012. Responsible for the management of the 2011 Scholarship Fund Program, for assisting with the preparation of the annual budgets, and serves as a member of the Budget and Finance Committees. In the second year you are responsible for the 2012 quarterly financial reports prior to being submitted to the Board of Directors and manage all chapter funds. Serve as consultant to any committee having to do with the association's monies. In your second year you will also mentor the new Treasurer Elect.

Nominating/Award Committee-2 year term (2011-2012) responsibilities include soliciting nominations representative of a multidisciplinary international organization, developing procedures for the conduction of election and submit for board approval, developing and submitting slate of candidates for the Chapter ballot to the Board of Directors for approval, notifying nominees of their status regarding their candidacy and conducting the annual election in a progression manner. Also, responsible for developing the applications to the National organization for consideration for identified awards. The Board will assist in determining the award for which to apply. The committee will note accomplishments throughout the year to assist in developing the awards application for 2011-2012.

Recording Secretary-2 year term (2011- 2012) the Recording Secretary is a board member responsible for the accurate recording and transcribing of the minutes of all Chapter and Board of Directors meetings. He/she shall submit all minutes to the President and Board of Directors and submit to the Web Master for posting on the web site for membership distribution. Also assists members with distribution of material and information.

Sincerely,

2010 Nominating and Awards Committee Members

Kathy Noe, DeAnn Richards, Melody Bahr, Maureen Bruce, Maria Leary, Nancy Moskal, Joyce Meyers-Janquart