



Nominating and Awards Committee:

Board Member –

Committee Chair –

Elected Committee Members –

Maureen Bruce

Nancy Moskal

Anna Hutchings

Lily Postel

mbruce@moundview.org

nmoskal@stohosp.com

ahutchings@meriter.com

lily.postel@deancare.com

Nominating and Awards -

1. Appoint a chairperson or co-chairs, submit to Board for approval.
2. Review procedure for the conduction of elections.
3. Recruit and request profiles for state of candidates.
4. Check nominee's status regarding their candidacy.
5. Submit and slate ballot to the Board for approval.
6. Receive profiles, create ballots, pre-address envelopes and provide all necessary instruction to membership.
7. Recruit and seek approval of board for two individuals for Teller Committee not running for office.
8. Establish deadline and implement the election process by providing members directly or through mail.
9. Prepare for the recording secretary and president a list of the new officers for that election year, complete with address and phone numbers.
10. Submit goals/objectives for annual report.
11. Prepare an annual budget.